

Western Dressage of Arizona

*(pending approval, then will be Western Dressage Association of Arizona
– The Arizona Chapter of the Western Dressage Association of America)*

Regular Board Meeting Minutes

www.wdaaz.org

May 13, 2016

I. Call to order

Syndy Cunningham, Chair Person, called to order the Regular Board Meeting of the Western Dressage of Arizona (*name pending approval, Western Dressage Association of Arizona*) (WDAAZ) at 12:09 PM on Friday, May 13, 2016 via telephone conference.

II. Roll call

The following Board Members were present: Syndy Cunningham, Lynn Kazan & Jacki McKinney-Rodriguez

Quorum established, majority of board members present.

III. New Business

a. Where are we now:

- 1. Board Members:** Syndy Cunningham (Chair Person), Leigh Webber (Vice Chair Person), Lynn Kazan (Treasurer), Jacki McKinney-Rodriguez (Secretary) & Connie Lara
- 2. Bylaws.** Still establishing our Bylaws. Will be voted on finalization. We have received a sample template from WDAA. In sample it indicates minimum of five board members. We would like to start our organization with five (5) board members. Also in the Bylaws that a Quorum will be “The majority of board members” present in order to conduct any business pertaining to the Chapter. Jacki McKinney-Rodriguez made motion that the named Board Members will begin as the board of the Western Dressage of Arizona (*pending approval to be the Western Dressage Association of Arizona*) . Lynn Kazan 2nd motion. Motion carried.
- 3. Website.** Jacki McKinney-Rodriguez has reserved our Domain Name for our Chapter. That website address is www.wdaaz.org . Once we are up and running will create website. Jacki will look into what other State Chapters of WDAA have used.
- 4. Employment Identification Number (EIN).** We have applied to IRS for the EIN on May 12, 2016. The number is: 81-2612314

- 5. Articles of Incorporation.** Jacki retrieved the sample of the Articles of Incorporation from WDAA. She is looking at other non-profit corporations in Arizona to obtain correct wording so that once they are mailed in, they will not be denied or postponed for any reason. She will email the Articles to board members. Goal is to mail out soon to the Arizona Corporation Commission for approval of the Non-Profit Corporation “Western Dressage Association of Arizona”. Cost will be approximately \$60.00. Once the State of Arizona has approved this non-profit corporation, we can then provide the ‘certificate of good standing’. This certificate is needed by WDAA for finalization of Arizona Chapter of WDAA. Once we have been approved by WDAA, we will then be incorporated under their 501C3 umbrella.
- 6. Facebook Group.** As per the instructions from WDAA, we have established a small group called Western Dressage of Arizona.
- 7. Bank Account.** We are still gathering information on the best way to open our Checking Account. At this time, looking at National Bank of Arizona.
- 8. Budget.** Syndy and Lynn Kazan (Treasurer) are in process of creating a Start-Up Budget for Western Dressage of Arizona. Will have at next board meeting for approval.
- 9. Sponsor Letter.** Syndy, Jacki & Lynn have been working on a ‘Sponsor Letter’ that will be mailed out and hand delivered to various businesses/people interested in Western Dressage to raise funds for our start-up chapter. In future, we will also need to create tax deductible ‘letter’. Must be under 501C3 of WDAA umbrella first.
- 10. Membership for Western Dressage of Arizona.** It is agreed that becoming a member of Western Dressage of Arizona (Western Dressage Association of Arizona) will be \$25.00. Individual must also be a member of parent 501c3 corporation of Western Dressage Association of America. The charge for WDAA is also \$25.00.

IV. Goals For 2016.

- a.** Possible Western Dressage Clinic.
- b.** Combine Western Dressage classes at Northern Arizona Chapter of Arizona Dressage Association (NAC of ADA) Schooling Show with Western Dressage of Arizona. There are two NAC of ADA Schooling shows left for season. While riding two shows and obtaining two scores. The highest score would win a championship at the October 2, 2016 NAC of ADA Schooling Show. We could give belt buckle or jacket as prize. The rider will need to be member of WDAA and Western Dressage of Arizona (*pending approval Western Dressage*

Association of Arizona). We would like to strive for National Shows which must have an “R” Judge to qualify for national points.

- c. Syndy will call for quotes for our E&O insurance. We already have company from WDAA who has given us a quote.
- d. Advertising. Looking into pricing for advertising in the “Bridle & Bit”. Tracy Wagner (480)585-2944 www.bridleandbit.com .

Next Regular Board Meeting is set for June 10, 2016 at 12:00 noon. Location: possibly at Leigh Webber’s. Syndy made motion to adjourn the meeting. Jacki 2nd motion. Motion carried. Meeting ended at 12:46 pm

Minutes submitted by: Jacki McKinney-Rodriguez, Secretary,

Minutes approved by: _____

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