

# Western Dressage of Arizona

*(pending approval, then will be Western Dressage Association® of Arizona  
– The Arizona Chapter of the Western Dressage Association® of America)*

## Regular Board Meeting Minutes

**www.wdaaz.org**

**June 10, 2016**

### **I. Call to order**

Syndy Cunningham, Chair Person, called to order the Regular Board Meeting of the Western Dressage of Arizona (*name pending approval, Western Dressage Association® of Arizona*) (WDAAZ) at 12:30 PM on Friday, June 10, 2016 at the “The Palace Restaurant” in Prescott, AZ

### **II. Roll call**

The following Board Members were present: Syndy Cunningham (Chair), Leigh Webber (Vice Chair), Lynn Kazan (Treasurer), Jacki McKinney-Rodriguez (Secretary) & Connie Lara

Quorum established, majority of board members present.

### **III. New Business**

- 1. Brief Overview of Approval Process.** Jacki explained that we are in process of being approved by the National Headquarters of Western Dressage Association® of America. With that, we are NOT allowed to operate under the Western Dressage Association® of Arizona until we are officially approved. Nor, are we allowed to use any of their logos, etc. Therefore, we are operating under the name: Western Dressage of Arizona until the official approval. Currently, we in process of filing our Non Profit Corporation application with the Arizona Corporation Commission. We are collecting sponsorship money. We are researching which insurance company to go with. Until final approval, we are operating as a club. With that, we did not want to open bank account under our EIN#, so we have opened the bank account as a ‘social club account’ under Syndy Cunningham’s name “doing business as” Western Dressage of Arizona.

Jacki also explained about the 501 (c) 3 umbrella of the Western Dressage Association® of America: Currently, there is already a 501 (c) 3 of the WDAA established. Once we are officially approved with WDAA, we will then submit form to fall under that umbrella of WDAA for IRS.

- 2. Bank Account.** Bank account has been opened at “One AZ Credit Union” (old Arizona State Credit Union). Lynn Kazan. Handed out spreadsheet. At this time in bank account we have total of \$746.00. Some needs to go to National. We

need approximately \$1,269.00 in account for insurance. WDAA requires insurance for Board Members and general liability. We have decided to go with the \$250,000.00 to get started. Once we have insurance in place, we can then submit final application to WDAA.

- 3. Budget.** Lynn passed out budget. Discussed number. Tweaked. Brought total budget for 2016 to \$2,184.00. Jacki made motion to approve budget for 2016 in amount of \$2,184.00. Lynn 2<sup>nd</sup> motion. All in favor. Motion carried.
- 4. Sponsor Forms.** Syndy passed out Sponsorship forms and asked if we could as a whole go out and ask for sponsorship. Each sponsor will have their ads in our WDAAZ Program and Website.
- 5. Website.** Jacki went over how she would like to design our website for our Arizona Chapter. She showed board members a template of what it will look like. She discussed that the cost will be about \$6.00 per month for five pages through Homestead. She can set up as an auto debit through our bank account. As we grow, we can expand later. Our website will be [www.wdaaz.org](http://www.wdaaz.org). Jacki made motion to approve moving forward with website and cost of aprox \$7.00 per month which will be debited out of account. Connie 2<sup>nd</sup> motion. All in favor. Motion carried.
- 6. Show Program.** Jacki went over briefly what our WDAAZ Program will look like. Possibly B&W and about 8 pages. To put as much info about Western Dressage as possible to use as a tool for recruiting members and growing Chapter. We will print quarterly and give updates of our progress as WDAAZ. Jacki made motion start out one time printing, B&W, not to exceed \$250.00. Syndy 2<sup>nd</sup> motion. All in favor. Motion carried. Jacki will get estimate for printing from Sir Speedy.
- 7. Awards for Year End Awards.** Will be joint effort between WDAAZ & NAC at the NAC of ADA Schooling shows on August 7 & October 2. Talked about belt buckles, prizes and ribbons for the year end award classes. We will combine both shows and take average percentage. Must ride both shows, different judges on same horse, same as NAC. All money raised for first year will go to NAC, because it is their show. To ride, must be member of WDAAZ & NAC. Only expense for WDAAZ will be prizes. Leigh Webber made motion that we will have four levels for prizes for WDAAZ State Championship Classes for Champion and Reserve Champion. We will give ribbon and prize valued at \$40.00 for Champion. Levels will be: Intro, Basic, Level 1 & Open. Lynn 2<sup>nd</sup> motion. All in favor. Motion carried.

- 8. Bridle & Bit.** Leigh Webber. Tracy from Bridle & Bit called Leigh and asked her to write a monthly column. Leigh is writing this column and will incorporate our progress of the creation of Western Dressage Association® of Arizona.
- 9. Bylaws.** Jacki will email to board members. To discuss and approve at next meeting.
- 10. Articles of Incorporation.** Jacki will create, tweak, email board members and will forward application to the Arizona Corporation Commission.

Next Regular Board Meeting is set for July 29, 2016 at 12:00 noon. Location: possibly Cottonwood, location to be disclosed. Syndy made motion to adjourn the meeting. Jacki 2<sup>nd</sup> motion. Motion carried. Meeting ended at 2:09 pm

Minutes submitted by: Jacki McKinney-Rodriguez, Secretary,

Minutes approved by: \_\_\_\_\_

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